



# Waters Upton Parish Council

Clerk to the Council:  
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12<sup>th</sup> May 2023

Dear Councillor  
Copied to others for Information

You are hereby summoned to attend the **Annual Meeting of Waters Upton Parish Council** which will take place in **Waters Upton Village Hall on Wednesday 17<sup>th</sup> May 2023** and will commence at **7.30p.m.**

## **A G E N D A**

1. **Welcome and Introductions** Councillor Huw Roberts, Chairman 2022/23
2. **Declarations of Acceptance of Office**  
All members are required to read and sign their Declarations of Acceptance of Office
3. **Election of Chairman**
4. **Chairman's Declaration of Acceptance of Office**
5. **Apologies for Absence**
6. **Election of Vice Chairman**
7. **Vice Chairman's Declaration of Acceptance of Office**
8. **Disclosure of Pecuniary Interests**  
All Members are required to complete a DPI form, this will include details of partners and spouse and copies will appear on the website and be sent to Telford & Wrekin Council.
9. **Minutes of the 2022 Annual General Meeting** Copies had been distributed previously – please contact the Clerk if copies are required.
10. **Representatives on Outside Bodies**  
To confirm representatives on outside bodies  
SALC / WAC / Rural Forum  
Snow Warden  
Tree Warden  
TW Bus Users Group  
CPRE  
WET3P  
Climate Change Champion
11. **Remuneration Report and Scheme**
  - a) To receive a copy of the 22/23 report
  - b) To give consideration to a scheme for 2023/24
12. **Confirmation of Standing Orders and Financial Regulations**
13. **Confirmation of Asset Register, Bankers, Auditors & Bank Signatories**

**14. To confirm the Annual Subscriptions for 2023/24**

- a) Shropshire Association of Local Councils
- b) CPRE
- c) SLCC (25%)

**15. Meeting Schedule for 2023/24**

To confirm the meeting schedule for Parish Council meetings 2023/2024.

Katrina Baker  
Clerk to the Council