



Waters Upton Parish Council

Minutes of the Annual General Meeting of Waters Upton Parish Council which took place on **Wednesday 25th May 2022** at 7.30p.m. in **Waters Upton Village Hall**.

PRESENT: Councillors:

J Quin
T Revitt
H Roberts
E Thomas
J Griffin

In attendance:

Katrina Baker (Clerk)
7 Members of the public

22/0248 WELCOME

Councillor Roberts, Chairman (21/22) opened the meeting and thanked everyone for attending.

22/0249 CHAIRMAN'S REPORT

Councillor Roberts had presented an annual report to the Annual Parish Meeting in April and a copy will be included in the Parish Magazine.

Councillor Roberts thanked fellow Councillors for their work during the last year and thanked Members of the Public for attending Parish Council meetings.

22/0250 DECLARATIONS OF ACCEPTANCE OF OFFICE

Members read and signed their Declarations of Acceptance of Office, all witnessed by the Clerk, as the Proper Officer of the Council.

All Members had checked their Declaration of Pecuniary Interests and would complete a new copy if changes were necessary.

22/0251 ELECTION OF CHAIRMAN

It was proposed by Councillor Revitt and seconded by Councillor Thomas that Councillor Roberts be re-elected as Chairman for 2022/23. All were in favour and thus it was

RESOLVED that Councillor Huw Roberts be Chairman of Waters Upton Parish Council for 2022/23.

22/0252 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Roberts thanked Members for their support and confidence and read and signed the Declaration. This was confirmed by the Clerk, as the Proper Officer of the Council.

22/0253 APOLOGIES

Councillor Rothwell Holiday

It was proposed by Councillor Quin and seconded by Councillor Hamilton, all were in favour

and thus it was

RESOLVED that the apologies of Councillor Rothwell be accepted.

22/0254 ELECTION OF VICE CHAIRMAN

It was proposed by Councillor Roberts and seconded by Councillor Hamilton that Councillor Revitt be re-elected as Vice Chairman for 2022/23. All were in favour and thus it was

RESOLVED that Councillor Terry Revitt be Vice Chairman of Waters Upton Parish Council for 2022/23.

22/0255 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Revitt read and signed the Declaration, this was confirmed by the Clerk, as the Proper Officer of the Council.

22/0256 MINUTES OF THE 2021 ANNUAL GENERAL MEETING

It was proposed by Councillor Revitt and seconded by Councillor Thomas that the Minutes of the 2021 Annual General Meeting be signed as a true record. All were in favour and thus it was

RESOLVED that the Minutes be signed as a true record.

22/0257 MATTERS ARISING

None

22/0258 REPRESENTATIVES ON OUTSIDE BODIES

SALC and WAC	Councillor Roberts
BUS USER GROUP	The Clerk and Chairman
SNOW WARDEN	Councillor Quin
TREE WARDENS	Becky Eade & Gill Williams
CPRE	To be agreed
WET3P	Councillor Thomas
CLIMATE CHANGE CHAMPION	Councillor Roberts

RESOLVED that the above representatives will be elected for 2022/23.

22/0259 REMUNERATION REPORT

The Clerk presented a report which confirmed that no Members had claimed remuneration within the 2021/22 financial year. The Chairman had not claimed the Chairman's Allowance. Thanks were extended to all members for continuing to undertake the duties for no remuneration and for their commitment to serving the community of Waters Upton Parish.

The scheme would continue in its current format for 2022/23.

22/0260 STANDING ORDERS AND FINANCIAL REGULATIONS

The current Standing Orders and Financial Regulations were confirmed. It was proposed by Councillor Roberts and seconded by Councillor Hamilton that they be adopted for 2022/23. All were in favour and thus it was

RESOLVED that the Standing Orders and Financial Regulations, dated May 2022, be adopted for the 2022/23 financial year.

22/0261 ASSET REGISTER

The Clerk presented the Asset Register, dated March 2022.

CONFIRMATION OF BANKERS, SIGNATORIES AND AUDITOR

Members confirmed that the Parish Council would continue to bank with TSB and have an investment account at Nationwide Building Society.

Littlejohns LLP have been appointed as the Auditors by the Audit Commission and the Internal Auditor would be Rosemarie David AAT. This is the final year of a 5 year contract for Littlejohns, there will be a tender process by the Audit Commission and we have a new Audit company for next year.

Cheques and Baccs Vouchers will be signed by two signatories within the terms of the financial regulations.

22/0262 SUBSCRIPTIONS

The Clerk will be a member of the Society of Local Council Clerks, Members agreed to fund 25% of the total cost.

Members confirmed the subscriptions to SALC, Scribe and CPRE and Zoom.

The above were proposed by Councillor Quin and seconded by Councillor Revitt, all were in favour and thus it was

RESOLVED that Waters Upton Parish Council subscribes to SLCC (25%), Scribe, CPRE , Zoom and SALC.

22/0263 MEETING SCHEDULE

Members agreed the meeting schedule, as circulated, with Full Council meetings taking place on the 4th Wednesday of the month, except in August. Additional meetings may be necessary.

This will be added to the website.

There being no further business, the Chairman closed the meeting at 7.55pm.

SignedDate