



Waters Upton Parish Council

Minutes of the Annual General Meeting of Waters Upton Parish Council which took place on **Wednesday 26th May 2021** at 7.30p.m. in **Waters Upton Village Hall**.

PRESENT: Councillors:

J Quin
T Revitt
H Roberts
B Rothwell
E Thomas
J Griffin

In attendance: Katrina Baker (Clerk)
8 Members of the public

21/0028 WELCOME

Councillor Rothwell, Chairman (20/21) opened the meeting and thanked everyone for attending.

21/0029 CHAIRMAN'S REPORT

Councillor Rothwell had presented an annual report to the Annual Parish Meeting in April and a copy will be included in the Parish Magazine.

Councillor Rothwell thanked fellow Councillors for their work during the last year and thanked Members of the Public for attending Parish Council meetings. He had enjoyed the past two years, although there had been challenges and no face to face meetings had been possible. He also announced that he did not wish to be considered for the position of Chairman for the 2021/22 year.

21/0030 DECLARATIONS OF ACCEPTANCE OF OFFICE

Members read and signed their Declarations of Acceptance of Office, all witnessed by the Clerk, as the Proper Officer of the Council.

All Members are required to complete a new Disclosure of Pecuniary Interests, which would be published on the TWC website and the Parish Council website, as public documents.

21/0031 ELECTION OF CHAIRMAN

It was proposed by Councillor Rothwell and seconded by Councillor Revitt that Councillor Roberts be elected as Chairman for 2021/22. All were in favour and thus it was

RESOLVED that Councillor Huw Roberts be Chairman of Waters Upton Parish Council for 2021/22.

21/0032 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Rothwell thanked Members for their support and confidence and read and signed

the Declaration. This was confirmed by the Clerk, as the Proper Officer of the Council.

21/0033 APOLOGIES

All Councillors were in attendance.

21/0034 ELECTION OF VICE CHAIRMAN

It was proposed by Councillor Roberts and seconded by Councillor Rothwell that Councillor Revitt be re-elected as Vice Chairman for 2021/22. All were in favour and thus it was

RESOLVED that Councillor Terry Revitt be Vice Chairman of Waters Upton Parish Council for 2021/22.

21/0035 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Revitt read and signed the Declaration, this was confirmed by the Clerk, as the Proper Officer of the Council.

21/0036 MINUTES OF THE 2019 ANNUAL GENERAL MEETING

It was proposed by Councillor Quin and seconded by Councillor Thomas that the Minutes of the 2019 Annual General Meeting be signed as a true record. There had been no Annual General Meeting in 2020. All were in favour and thus it was

RESOLVED that the Minutes be signed as a true record.

21/0037 MATTERS ARISING

None

21/0038 REPRESENTATIVES ON OUTSIDE BODIES

SALC and WAC	Councillor Roberts & Councillor Revitt
BUS USER GROUP	The Clerk
SNOW WARDEN	Councillor Quin
TREE WARDENS	Becky Eade & Gill Williams
CPRE	Councillor Quin
WET3P	Councillor Thomas and Griffin
CLIMATE CHANGE CHAMPION	Councillor Roberts

RESOLVED that the above representatives will be elected for 2021/22.

21/0039 REMUNERATION REPORT

The Clerk presented a report which confirmed that no Members had claimed remuneration within the 2019/20 or 2020/21 financial years. The Chairman had not claimed the Chairman's Allowance. Thanks were extended to all members for continuing to undertake the duties for no remuneration and for their commitment to serving the community of Waters Upton Parish.

The scheme would continue in its current format for 2021/22.

21/0040 STANDING ORDERS AND FINANCIAL REGULATIONS

The current Standing Orders and Financial Regulations were confirmed. It was proposed by Councillor Roberts and seconded by Councillor Rothwell that they be adopted for 2021/22. All were in favour and thus it was

RESOLVED that the Standing Orders and Financial Regulations, dated May 2021, be adopted for the 2021/22 financial year.

21/0041 ASSET REGISTER

The Clerk presented the Asset Register, dated March 2021, which indicated the current value of the Parish Centre as £430,000, with the addition of the other assets, bus shelter, waste bins, play equipment and telephone box, the total asset value has increased to £435,351.

CONFIRMATION OF BANKERS, SIGNATORIES AND AUDITOR

Members confirmed that the Parish Council would continue to bank with TSB and have an investment account at Nationwide Building Society.
Littlejohns LLP have been appointed as the Auditors by the Audit Commission and the Internal Auditor would be Rosemarie David AAT.
Cheques and Baccs Vouchers will be signed by two signatories within the terms of the financial regulations.

Throughout the year, Councillor Rothwell had been added as a signatory to the Account. Councillor Roberts will be added. Online Banking is now available.

21/0042 SUBSCRIPTIONS

The Clerk will be a member of the Society of Local Council Clerks, Members agreed to fund 25% of the total cost.
Members confirmed the subscriptions to SALC, Scribe and CPRE and Zoom.

The above were proposed by Councillor Quin and seconded by Councillor Rothwell, all were in favour and thus it was

RESOLVED that Waters Upton Parish Council subscribes to SLCC (25%), Scribe, CPRE Zoom and SALC.

21/0043 MEETING SCHEDULE

Members agreed the meeting schedule, as circulated, with Full Council meetings taking place on the 4th Wednesday of the month, except in August. Additional meetings may be necessary.
This will be added to the website.

There being no further business, the Chairman closed the meeting at 7.55pm.

SignedDate