



# WATERS UPTON PARISH COUNCIL

Minutes of the meeting of Waters Upton Parish Council which took place on **Wednesday 25<sup>th</sup> April 2018 at 8.00p.m.** in **Waters Upton Village Hall.**

**PRESENT:** Councillors: Mrs L M Baker Oliver (Chairman)  
Mrs E Thomas  
J Griffin  
B Rothwell  
D Smith  
T Revitt

**In attendance:** Katrina Baker (Clerk)  
7 Members of the public  
Cllr Stephen Bentley (Ward Member)

**18/3493 WELCOME**

The Chairman, Councillor Baker Oliver, opened the meeting and thanked everyone for attending.

**PUBLIC SESSION**

There was no public session as the meeting followed the Annual Elector's Meeting.

**18/3494 APOLOGIES**

None

**18/3495 DECLARATIONS OF INTEREST**

Councillor Mrs E Thomas Planning Application 35 Waters Upton Neighbour

**18/3496 MINUTES OF THE FULL COUNCIL MEETING HELD IN MARCH 2018**

It was proposed by Councillor Thomas and seconded by Councillor Smith, all were in favour and thus it was

**RESOLVED** that the Minutes of the meeting held on 28<sup>th</sup> March 2018 be accepted and signed by the Chairman as a true record.

**18/3497 MATTERS ARISING**

None

**18/3498 FINANCE**

a) **Payments**

Cheque No	Payment	Law / Statute	Amount
000030	Street Lighting	LGA 1972	£286.92
000031	SALC Subscription Fee 16/17	LGA 1972	£339.74

000032	Smartwater security kits	LGA 1972 s135	£1080.00
000033	Shropshire Assn of Local Councils 18/19 fee	LGA 1972	£353.47
000034	Parish Roadman, churchyard, Pinfold, play areas and Parish Centre	LGA 1972 s135	£572.00

**b) Receipts**

The internal audit had identified a late payment from TWC of £10,000 which has been received in this financial year.

**18/3499 PLANNING**

**a) Planning Applications Updates**

None

**b) New Applications for consideration**

*Councillor Thomas declared an interest as a neighbour*

**TWC/2018/0323**

**35 Waters Upton**

**Listed Building Consent**

<b>RESOLVED to support the installation of appropriate replacement windows.</b>
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**c) Other Planning Matters**

**i) Land adjacent to St Michael's Church**

The Chairman and Clerk had met with the developer and received details of a new access, for use to the sheds to the rear of Cedar Lodge, this is temporary and only available because access through the building site is no longer available. There is commitment to reuse the sandstone in walls and structures. A water connection has been agreed and will be installed as far as the sandstone wall of the church.

**ii) Parish Room Croft**

Boomslang are back on site. The Chairman and Clerk have met with the Agent / Site Manager and there will be some further delays to completion due to interference from the Planning Officer. However, there was an assurance that the land can transfer to the Parish Council in March 2019.

Discussions took place regarding the footpath and hedge maintenance. This will be subject of a revised Planning Application to establish the responsibility for the inside hedge and top maintenance and to ensure that the standard 'rural' footpath remains in place.

**iii) Rectory Fields**

The Chairman and Clerk had met the developer, with a representative of the PCC in order to confirm the boundary of the PCC land, the size of the access gate from the Parish Council land and the condition of River Lane.

**iv) Enforcement Updates**

David Jones, TWC, is continuing essential work related to unauthorised developments, environmental health concerns and lighting enquiries at various locations throughout the Parish.

**18/3500 CORRESPONDENCE**

**Items received for information – please contact the Clerk if you wish to read any of these documents or if you require additional information.**

- a) All correspondence has been shared with Members throughout the period since the last meeting. Members have not requested that any should be included on the agenda.
- b) Police & Crime Commissioner Questionnaire  
Members took time to respond to the questions as a Parish Council. The questionnaire was not easy to complete and appeared to be written in such a way as to hard to complete accurately in relation to the experiences of a rural area such as ours.

**18/3501 RIGHTS OF WAY (WET3P)**

- a) We are awaiting delivery of the signposts and waymarkers.

**18/3502 CHAIRMAN'S REPORT**

The Chairman continues to attend a number of meetings regarding current issues within the Parish and to represent the Council on outside bodies.

The community litter pick had gone well, however numbers of volunteers was down on last time. Volunteers to enrol as Street Champions are welcome. A further event will take place in the Summer.

The Clerk will continue to send thank you notes to local residents who help with litter picking throughout the year.

**18/3503 CLERK'S REPORT**

- a) Grounds and Cleansing Contract  
The new contract will commence in April 2019 and we will be informed of the successful contractor in the Autumn. At this time we will have an opportunity to discuss our specific needs and any changes to the SLA which has accompanied the tender process.
- b) Waters Upton Pop Up Pub  
This initiative is to promote the need for a community space to meet friends and neighbours. These will take place on the last Friday of each month in the Village Hall.
- c) Representing the Parish Council  
Meetings attended included:  
Parish Charter Monitoring Group  
Wrekin Area Committee  
TW Bus User Group – there is to be a special meeting regarding the future of the 519 at Waters Upton Village Hall on 15<sup>th</sup> May 2018 at 7.30pm.
- d) General Data Protection Regulations  
The law changes on 25<sup>th</sup> May, there has been a need for a lot of paperwork and policies and Members will require to sign a Consent Form for the use of email addresses – it is advised that Parish Councillors set up a free email address for Parish Council use only.

**18/3504 REPORT FROM TELFORD & WREKIN COUNCIL**

Councillor Bentley reported that although the safe route to school scheme had been completed, there is daily evidence of speeding drivers both in the 40mph throughout the day and in the 20mph zone at school time. He has contacted the Safety Camera Partnership in a bid to get the mobile van or bike in the area as soon as possible.

**18/3505 PARISH MATTERS**

- a) Road Safety  
The side of the road from Great Bolas to Howle has collapsed leaving a dangerous situation which is worse when it has rained as no-one knows the depth and danger until it is too late.

b) A442 bollards

A new scheme is essential before TWC removes the remaining bollard and central refuges.  
This area must not be left without any form of traffic calming on this stretch of the A442.

**18/3506 NEXT MEETING**

23<sup>rd</sup> May 2018

7.30pm

8.00pm

Annual General Meeting

Full Council

Waters Upton Village Hall

**There being no further business, the Chairman closed the meeting at 8.36pm.**

**Signed .....** **Date .....**

*These Minutes are produced in draft form. E & OE until confirmed as a true record by Full Council at the next meeting on 23<sup>rd</sup> May 2018.*