



Chairman: Councillor Lynda Baker Oliver

WATERS UPTON PARISH COUNCIL

Clerk to the Council:
Katrina Baker MBE

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20th May 2016

Dear Councillor
Copied to others for Information

You are hereby summoned to attend the **Annual General Meeting** of **Waters Upton Parish Council** which will take place in **Waters Upton Village Hall** on **Wednesday 25th May 2016** and will commence at **7.30p.m.**

A G E N D A

1. **Welcome** Councillor Lynda Baker Oliver (Chairman 2015/16)
2. **Declarations of Acceptance of Office and confirmation of Registers of Interest**
3. **Election of Chairman**
4. **Declaration of Acceptance of Office**
5. **Apologies for Absence**
6. **Election of Vice Chairman**
7. **Declaration of Acceptance of Office**
8. **Minutes of the 2015 Annual General Meeting** Copies had been distributed previously – please contact the Clerk if copies are required.
9. **Matters Arising from those Minutes** (if any)
10. **Representatives on Outside Bodies**

SALC
Snow Warden
Tree Warden
TW Bus Users Group
11. **Remuneration Report and Scheme**
12. **Confirmation of Standing Orders and Financial Regulations**
13. **Appointment of Bankers, Auditors & Bank Signatories**
14. **Annual Subscriptions**
15. **Meeting Schedule for 2016/17**

Katrina Baker
Clerk to the Council