



Chairman: Councillor Lynda Baker Oliver

WATERS UPTON PARISH COUNCIL

Clerk to the Council:

Katrina Baker MBE

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Minutes of the Annual General Meeting of Waters Upton Parish Council which took place on **Wednesday 24th May 2017** at 7.30p.m. in **Waters Upton Village Hall**.

PRESENT: Councillors: L M Baker Oliver (Chairman)
J Griffin
B Rothwell
E Thomas
D Smith
T Revitt

In attendance: Katrina Baker (Clerk)
7 Members of the public

17/3311 WELCOME

The Clerk welcomed all Members and the public to this first meeting of the new year.

17/3312 DECLARATIONS OF ACCEPTANCE OF OFFICE

Members in attendance read and signed their Declarations of Acceptance of Office, all witness by the Proper Officer of the Council.

Members were reminded of the need to confirm that their Registers of Disclosable Pecuniary Interests are up to date. These are copied and forwarded to Telford & Wrekin Council and will be published on their website.

17/3313 ELECTION OF CHAIRMAN

It was proposed by Councillor Thomas and seconded by Councillor Revitt that Councillor Lynda Baker Oliver be re-elected as Chairman for 2017/18. All were in favour and thus it was

RESOLVED that Councillor Lynda Baker Oliver be Chairman of Waters Upton Parish Council for 2017/18.

17/3314 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Baker Oliver read and signed the Declaration. This was confirmed by the Clerk as the Proper Officer of the Council.

17/3315 APOLOGIES

None

17/3316 ELECTION OF VICE CHAIRMAN

It was proposed by Councillor L Baker Oliver and seconded by Councillor T Revitt that Councillor Mrs E Thomas be Vice Chairman. All were in favour and thus it was

RESOLVED that Councillor Emma Thomas be Vice Chairman of Waters Upton Parish Council for 2017/17.

17/3317 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Thomas read and signed the Declaration, this was confirmed by the Clerk as the Proper Officer of the Council.

17/3318 MINUTES OF THE 2016 ANNUAL GENERAL MEETING

It was proposed by Councillor Thomas and seconded by Councillor Smith that the Minutes of the 2016 Annual General Meeting be signed as a true record. All were in favour and thus it was

RESOLVED that the Minutes be signed as a true record.

17/3319 MATTERS ARISING

None

17/3320 REPRESENTATIVES ON OUTSIDE BODIES

SALC and WAC	Councillor Baker Oliver
BUS USER GROUP	The Clerk
SNOW WARDEN	Huw Roberts
TREE WARDENS	Becky Eade & Gill Williams
HIGHWAYS LIAISON	Chairman and Vice Chairman
CPRE	Anyone available
RURAL FORUM	All

RESOLVED that the above representatives will be elected for 2017/18.

17/3321 REMUNERATION REPORT

The Clerk presented a report which confirmed that no Members had claimed remuneration within the 2016/17 financial year. The Chairman had not claimed the Chairman's Allowance. Thanks were extended to all members for continuing to undertake the duties for no remuneration and for their commitment to serving the community of Waters Upton Parish.

The scheme would continue in its current format for 2017/18.

17/3322 STANDING ORDERS AND FINANCIAL REGULATIONS

Updated Standing Orders and Financial Regulations had been circulated prior to the meeting. It was proposed by Councillor Baker Oliver and seconded by Councillor Smith that they be adopted for 2017/18. All were in favour and thus it was

RESOLVED that the Standing Orders and Financial Regulations, dated May 2017, be adopted for the 2017/18 financial year.

17/3323 CONFIRMATION OF BANKERS, SIGNATORIES AND AUDITOR

Members confirmed that the Parish Council would continue to bank with TSB and have an investment account at Nationwide Building Society. Mazars LLP have been appointed as the Auditors by the Audit Commission. Cheques will be signed by Councillor Baker Oliver, Councillor Smith and Councillor Griffin within the terms of the financial regulations. Councillor B Rothwell would continue as the Internal Council Auditor.

17/3324 SUBSCRIPTIONS

The Clerk will be a member of the Society of Local Council Clerks, Members agreed to fund 25% of the total cost. Members confirmed the subscriptions to SALC and CPRE.

The above were proposed by Councillor Baker Oliver and seconded by Councillor Thomas, all were in favour and thus it was

RESOLVED that Waters Upton Parish Council subscribes to SLCC (25%), CPRE and SALC.

17/3325 MEETING SCHEDULE

Members agreed the meeting schedule, as circulated, with Full Council taking place on the 4th Wednesday of the Month, except in August. Additional meetings may be necessary. This will be added to the website.

There being no further business, the Chairman closed the meeting at 8.00pm.

SignedDate